Pre-application assistance – for a draft application  
Request for written comments and meeting form

Email this completed form, together with your draft application to [standards.management@foodstandards.gov.au](mailto:standards.management@foodstandards.gov.au)

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| Draft application details | |
| Company name |  |
| Contact person/s, position/s |  |
| Email address  Phone number |  |
| Purpose of your draft application |  |
| Are you requesting FSANZ’s written comments on your draft application? |  |
| Do you require a meeting with FSANZ to discuss your draft application? If yes, please list the attendees. |  |
| Preferred contact details:  For a teleconference meeting – please provide a toll free or teleconference number  For a face-face meeting - please advise if this would be at FSANZ’s Canberra or Wellington office |  |
| Name of FSANZ contact if you have already contacted us for this draft application |  |
| Please advise if your draft application contains any information that is not confidential?  or which you consent to being released to third parties?  If Yes, please identify these parts/sections of your draft application. |  |

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| **Conditions that must be agreed to before FSANZ provides any information and comments on a draft application:** | **Accept**  (indicate by inserting a tick ✓) |
| * FSANZ will provide one set of comments for each draft application |  |
| * The information provided in this completed form and draft application is current and correct, as far as the potential applicant is aware |  |
| * I acknowledge that offence provisions exist for making false or misleading statements in connection with an application. |  |

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| **Any information and comment~~s~~ provided by FSANZ on or in relation to the draft application have, are and will be provided on the basis that the information and comments:** | **Accept**  (indicate by inserting a tick ✓) |
| * are provided on a without prejudice basis |  |
| * are not part of any formal statutory process |  |
| * are not a substitute for applicants doing their own work in preparing an application that meets the requirements in the *Food Standards Australia New Zealand Act 1991* (Cth) (the FSANZ Act) |  |
| * are not an authoritative or binding statement as to the likely outcome of an application – any information or comment provided by FSANZ in no way constitutes approval in-principle, or otherwise states or implies that FSANZ will accept and approve any application – such a determination can only be made following formal submission of an application and completion of the assessment process in accordance with the FSANZ Act. |  |
| * are not, and must not be taken to be, legal advice or a substitute for legal advice – a person wishing to rely on this information and/or comment should seek their own independent legal advice in relation to the application, operation and/or amendment of the standards in the *Australia New Zealand Food Standards Code*. |  |

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| **While FSANZ makes all reasonable efforts to ensure the accuracy of the information and comment~~s~~ provided and to identify issues likely to arise in relation to assessment of the draft application:** | | **Accept**  (indicate by inserting a tick ✓) |
| * FSANZ disclaims any liability for any loss or injury directly or indirectly sustained by any person as a result of any reliance upon (including reading or using) this information and/or comment, including liability for negligence or negligent misstatement | |  |
| * FSANZ is not liable in any way for other matters that may arise after providing the draft application and further assessment. | |  |
| * FSANZ may act inconsistently with any information and/or comment provided during this pre application assistance stage, including in relation to the draft application | |  |
| **Name** |  | |
| **Position** |  | |
| **Signature** |  | |
| **Date** |  | |